

**Minutes**  
**Meeting of the Personnel Committee**  
**Louisiana Insurance Guaranty Association**

**September 29, 2016**

The meeting of the Personnel Committee was held on September 29, 2016, at 9:45 a.m., at the Louisiana Insurance Guaranty Association, located at 2142 Quail Run, Baton Rouge, Louisiana 70808. The meeting was publicly noticed in accordance with the Open Meetings Law.

Members present constituting a quorum:

<b>William D. Hughs, III (Committee Chairman)</b>	<b>Appointee of the Speaker of the House</b>
<b>Denis Husers</b>	<b>Appointee of the Commissioner of Insurance</b>

Others Present:

<b>Michael T. Gray (Board Chair)</b>	<b>The Gray Insurance Company</b>
<b>Bill Gourgues</b>	<b>State Farm Insurance Companies</b>
<b>John Wells</b>	<b>Executive Director, LIGA</b>
<b>Stephanie Laborde</b>	<b>LIGA General Counsel, Milling Benson Woodward, LLP</b>

Members absent from the meeting:

<b>Wayne T. Roussel (Board Secretary)</b>	<b>Appointee of the President of the Senate</b>
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*Call to Order by the Chairman of the LIGA Personnel Committee*

Mr. Hughs called the meeting to order at 9:45 a.m.

*Quorum*

Mr. Hughs then confirmed there was a quorum present.

*Approval of April 7, 2015, Personnel Committee Minutes*

A motion was made by Mr. Hughs and seconded by Mr. Roussel to approve the Minutes of the April 7, 2015, Personnel Committee minutes. Objections were called for. There being none, a vote was taken and the motion carried.

*Report on current staffing*

Mr. Wells presented the committee with the current employee organizational chart of the Louisiana Insurance Guaranty Association with reference to permanent employees and/or contract employees.

Mr. Wells informed the Board that approximately twenty-five percent of the Affirmative Casualty files have been closed.

Mr. Wells stated he does not anticipate adding additional employees with the exception of an Operations Manager.

Mr. Husers asked if the current salary for the Operations Manager, which was previously added to the budget, seemed sufficient. Mr. Wells stated he did feel that that amount was sufficient.

*Discussion of Executive Director Performance Evaluation Instrument*

Mr. Wells discussed the use of an Executive Director Performance Evaluation Instrument.

Mr. Hughs stated that he had received the instrument, and would discuss its use at the next committee meeting.

***Old Business***

None discussed.

***New Business***

None discussed.

***Adjournment***

A motion was made by Mr. Hughs and seconded by Mr. Husers to adjourn the meeting. Objections were called for. There being none, a vote was taken and the motion carried.

The meeting was adjourned at 9:57 a.m.

  
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William D. Hughs, III, Chairman

*These Minutes were written by Keri Dupont, Executive Assistant, Milling Benson Woodward, LLC, from a recording on the FTS Reporter and notes taken during the committee meeting.*